



Information about how to file a Remonstrations

If your visa application was rejected and you do not agree with the decision, you can remonstrate against the rejection of your visa and ask for a new decision on your application.

The remonstrations can be filed with the Embassy only by

- you (the applicant)
- your legal representative
- persons who were authorized by you in writing.

You do not need the help of a travel agency or of a commercial company dealing with visa matters.

You can remonstrate only in writing, and your remonstrations must contain the following details:

- Your name, first name, date of birth, place of birth, and the number of your passport
- The date your application was rejected
- A serviceable address that contains the street name, house- or apartment number, City/ Town/ Village, postal code, if applicable: please state your e-mail address
- The remonstrations must be signed by your own hand (a remonstrations by a third party e.g. your sponsor, can only be accepted and processed if you have given your sponsor a power of attorney, which is submitted with the remonstrations).

If your remonstrations does not meet these minimum requirements, it cannot be processed.

Your remonstrations can only be processed if you submit it before the deadline:

The deadline depends on the type of visa you applied for and the date on which it was rejected:

If you applied for a visa of the category „D“ (nationally issued visa),
the deadline for filing the remonstrations is one (1) year after you received the letter of rejection.

If you applied for a visa of the category „C“ (Schengenvisa),
the deadline for filing the remonstrations is one (1) month after your received the letter of rejection.

You can submit your remonstrations by courier service/post, by fax or by email:

Please address your remonstrations to:

Embassy of the Federal Republic of Germany
Visa section
25/F Tower 2, RCBC Plaza,
6819 Ayala Avenue,
Makati City 1200

By fax:

(632) 7023015 or 702 3045

By email:

visa@mani.diplo.de

Please note: Simple emails cannot be signed by hand, so they are therefore not sufficient for the remonstrations. The remonstrations must instead be in the form of a letter. This letter can be submitted by email, e.g. as a scanned attachment. To facilitate the processing, please ensure that any email attachments you send us are in pdf-format, as we might not be able to process another type of format.

Personally at Visa counter 1 in the Visa Section during the visiting hours:

Monday to Thursday between 11:00 a.m. and 12:00 p.m., Friday between 10:00 a.m. and 11:00 a.m. (no appointment required).

Please note that entries by email or by fax are processed as swiftly as entries by courier service or post. There is no preferential treatment. There are also frequent transmission errors with faxes. Questions that result from the mode of sending the remonstrations can not be followed up by the Visa section.

The languages used are German and English:

The official language of the German Embassy is **German**.

During the processing of the remonstrations, however, the Embassy will communicate with you or your authorized representative in German or in English language – whichever language is easiest to make communication easier.

If you have applied for a **Schengen-Visa**, then you can write your letter of remonstrations in **English or in German**.

If your remonstrations is filed against a rejection of a visa for a stay of more than 3 (three) months and / or for a work permit for Germany, please submit your remonstrations in **German language only**. This because the competent aliens authority in Germany will be involved in this kind of remonstrations.

If there is **no change** in the decision of your application, you will receive a **notice of remonstrations**, which is always written in **German** language.

We ask for your patience during the processing time:

The re-examination of your visa application is very thorough and may therefore take several weeks. After the processing is completed, the Visa Section will contact you or your authorized representative (this is usually in writing).

Every remonstrations is urgent and important. The Embassy therefore tries to process every remonstrations as swiftly as possible. Inquiries about the process of remonstrations while it is in progress delay the process of decision of it unnecessarily.

Inquiries by persons, who are not authorized by the applicant, unnecessarily delay the processing, because all we can do is inform the unauthorized inquirer about the data protection regulations.

The Embassy contacts applicants and / or authorized sponsors as soon as any additional information or documents are required for the processing of the remonstrations.